



Call for Non-Research Poster Abstracts SUNA uroLogic Conference

SUNA members and non-members are invited to submit abstracts for poster presentation consideration for the Society of Urologic Nurses and Associates (SUNA) uroLogic Conference. Abstracts should address one of the following areas relative to clinical practice:

- 1) **Clinical posters:** Focus on creative nursing interventions using evidence-based best practices. Examples include management of chronic indwelling catheters or measures to prevent catheter acquired UTIs.
- 2) **Leadership posters:** Focus on leadership issues including style, practice, and related issues. Examples include leadership styles, mentoring, preceptor techniques used to assist students, patients, nurses, and associates with challenging issues.
- 3) **Education/management posters:** Education, management, and delegation. Delegation of tasks, team building, and motivational techniques are examples of management posters. Education posters cover the scope of patient or staff education techniques which have been used and have made a difference in practice.

Submission guidelines: Please read and follow the submission guidelines carefully. Submissions that do not follow the guidelines will not be reviewed.

Please visit the SUNA Abstract Management System to register and submit your abstract for review at the following web address: <https://www.conftool.org/urologic2024/>

Abstract is limited to 300 words, excluding the title. The abstract should contain a title and current references/evidence (less than 3 years old) used to develop presentation.

General submission guidelines

- 1) ALL submissions MUST be accompanied by a complete biographical data and disclosure form (bio/disclosure form) for any presenter and/or individual identified on an abstract in order to be accepted. Click on bio/disclosure form and download to your computer. Complete the form and upload to this site before finalizing your submission.
- 2) Presenters are NOT required to be members of SUNA.
- 3) May not be presented in an identical format at another SUNA meeting.
- 4) Final acceptance is conditional upon registration at the conference where the presentation will take place and meeting the format and criteria requirements for the abstracts.
- 5) Accepted abstracts are strongly encouraged to consider publication in *Urologic Nursing*.
- 6) Abstract submitters will receive a reply via email that the abstract has been received.



Submission deadline: Abstracts must be submitted via the Abstract Management System by 11:59 pm on **June 15, 2024**, for the 2024 uroLogic Conference.

Submission questions: Any abstract submission questions should be directed to the following:

SUNA National Office
Email: suna@ajj.com
Tel: 888-827-7862

Authorship of abstracts: The primary author/investigator submits the abstracts with full consent of all co-authors/investigators. The primary author will be the contact person for all future correspondence. Although a nurse should be one of the authors/investigators, interprofessional abstracts are welcome (e.g., physician, pharmacist, social work, etc.). SUNA members and non-members are invited to submit abstracts.

Biographical data and disclosure form: Biographical data and disclosure of relevant financial relationships is requested for any abstract submission. The primary author, primary presenter (if other than primary author), and any additional authors who are anticipated to be in attendance as presenters are requested to complete this form and provide with the abstract submission. **All biographical data and disclosure forms should be included with the abstract submission.**

Expertise: Briefly describe your knowledge and subject matter expertise related to the content for the submitted abstract. Please focus on your professional credentials, clinical background, and teaching experience on this subject. Identify your level of expertise relative to presenting to an audience outside of your facility or institution (1st presentation, have presented 1-5 presentations, have presented more than 5 presentations).

ANCC Standards for Integrity and Independence in Accredited Continuing Education
The American Nurses Credentialing Center's Commission on Accreditation (ANCC-COA) adopted the *Standards for Integrity and Independence in Accredited Continuing Education** and acknowledges that many healthcare professionals have financial relationships with ineligible companies. ***ANCC defines ineligible organizations*** as those whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients. These relationships must not be allowed to influence accredited continuing education.

*[Standards for Integrity and Independence in Accredited Continuing Education | ACCME](#))

Before the planning for the education begins, the accredited provider must collect information from all individuals associated with the planning and implementation of an educational



activity, including, but not limited to, the planning committee, faculty, presenters, authors, content experts and content reviewers, to provide information about **all** their financial relationships with ineligible companies within the prior **24** months. This disclosure must include: the name of the ineligible company, the nature of the financial relationship.

Examples of financial relationships include employees, researcher, consultant, advisor, speaker, independent contractor, royalties or patent beneficiary, executive role, and ownership interest. Individual stocks and stock options should be disclosed; diversified mutual funds do not need to be disclosed. Owners or employees of ineligible companies must be excluded from controlling content or participating as planners or faculty in accredited education, *unless*:

- The content is not related to the business line or product.
- The content is limited to basic science research, and they do not make care recommendations.
- They are participating as technicians to teach safe and proper use of medical devices and do not recommend whether or when a device is used.

Abstract submission: Abstracts must be submitted via the abstract management system by the requested deadline.

Abstract submission fields

- **Submitting author name:** Submitting author must be the primary presenter or a contributing author.
- **Submission type/conference track:** Determined by abstract submission type.
- **Information on authors**
- *Authors:* Please list one author per line.
Organizations: Please list every organization only once.
- **Contribution details**
 - *Title of contribution:* Use key words which describe the specific topic and content of the abstract.
 - *Abstract (limited to 300 words):* Summarize content into a brief, well-organized and engaging paragraph. Abstract text should contain evidence-based guidelines, best available evidence, and/or nursing research to add meaningful and supportive data. The Program Planning Committee needs to clearly understand and visualize a 360-degree view of the proposed session. Strive to use the majority of the allotted character limitations. Please note that any learning outcomes, objectives, and references included in the abstract paragraph will contribute to total character limit.
 - *Content outline structure*
 - a. *Evidence-based practice:* 1) Purpose, 2) Description, 3) Evaluation/Outcome
 - b. *Research:* 1) Purpose, 2) Background/Significance, 3) Method(s), 4) Result(s), 5) Conclusions/Implications



- *Publication confirmation:* I authorize my abstract to be printed in the *Urologic Nursing Journal* or SUNA website.
- *Submission type:* Please indicate your submission type from the following: clinical practice, leadership, management/education.
- **Biographical data and disclosure upload:** Completed biographical data and disclosure form **MUST BE UPLOADED HERE** for main author and any intended presenter(s) if abstract is selected for presentation. The system accepts multiple file uploads, but only the most recently uploaded file will be reflected on the user end to confirm that the upload has been successful. A copy of the actual abstract or supplemental material should not be loaded as an attachment to the abstract.

Presentation of abstract at conference: Poster presenters must pay the applicable full registration fee for the uroLogic Conference. Poster presenters approved for nursing continuing professional development (NCPD) display of posters receive one-day complimentary registration. Approved non-NCPD poster presenters do not receive a complimentary day. Approved non-NCPD posters from undergraduate students will be required to pay \$85 for a poster badge to the exhibit hall to present their posters (see SUNA Policy 95-400).

SUNA will provide an assigned presentation space and a 4' x 8' cork display board. Format for the poster presentation should include a creative, visual presentation of the abstract content. The schedule for poster presentations during the conference will be subject to the final program and will be communicated to presenters.