

SUNA

Policy

No. 95-400

Subject: Oral and Poster Presentations at Annual Conference

Review Responsibility: Research Liaison

Date Written: December 2003 **Reviewed:** February 2017 **Revised:** October 2018

Definition:

The oral and poster presentations provide SUNA members and other interested clinicians and researchers opportunities to present innovative clinical approaches and program outcomes as well as clinically relevant research at SUNA's uroLogic Conference.

Qualifications:

- I. The following categories of material are acceptable:
 - A. uroLogic Conference
 1. Practical clinical approaches to the treatment and management of urologic health care (with emphasis on assessment, intervention, patient outcomes).
 2. Development and evaluation of innovative services and programs related to urologic health care.
 3. Identification and management strategies of special populations in urologic health care (such as geriatrics, pediatrics).
 4. Case studies involving innovative strategies for managing urologic health care.
 5. Original research that has not been published. Original research which has been submitted or in press would be acceptable for presentation.
 6. Product and device evaluations.
- II. Other Guidelines:
 - Presenters/investigators are not required to be members of SUNA.
 - Multiple investigators are allowed, however, the nurse investigator must be the principal or a co-investigator.
 - May not be presented in an identical format at another SUNA national meeting.
 - Research funded by a commercial enterprise must clearly identify in the design, a control for bias. The presenter must not benefit from a financial interest which the research supports and a statement of disclosure must accompany the abstract signed by each investigator.
 - The presenter's role in the research/project must be clearly stated.

Abstract Submission Information:

- I. General Guidelines
 - Abstracts must be typed using New Times Roman # 10 font.

- Abstract information must be received by the date specified in the call for abstracts.
- Send abstracts to the SUNA national office via E-mail to suna@ajj.com. Faxed abstracts will not be accepted.
- A completed call for abstracts cover page must accompany each abstract.
- Final acceptance of approved abstracts is conditional upon **full** registration at the conference by the presenter (1/poster) where the presentation will take place and meeting the format and criteria requirements for the abstracts.
- Contact the national office or the SUNA Web site for specific abstract submission information and material on writing abstracts and preparing posters.
- A resume' of the presenter no longer than one page must be submitted with each abstract.
- Accepted abstracts are strongly encouraged to consider publication in *Urologic Nursing*.

II. Structure of abstract:

- A. Background and significance of the project/study to urologic nursing.
- B. Purpose/Aim: One sentence stating the major purpose or aim of the study/project/approach or strategy.
- C. Succinct review of salient literature.
- D. Methods: a brief description of the design of the study, sampling strategy, measurement instrument(s), and statistical evaluation (applicable to research or evaluation studies only).
- E. Results: summary of the characteristics of the study population and outcomes of the aim(s) of the study/approach/project/strategy.
- F. Conclusion: a statement of lessons learned.
- G. Implications: indicate the relevance to urologic nursing and future effects on nursing practice.
- H. Statement of funding source(s).

Presentation Criteria:

- A. Poster or podium presentations may be given by SUNA members or non-members (1 presenter/poster or podium).
- B. Approved CE Poster and podium presenters receive 1-day complementary registration. Non-CE accepted posters do not receive 1-day complementary registration. Approved non-CE posters from undergraduate students will only be required to pay \$85 for a Poster Presenter badge to the exhibit hall to present their posters.
- C. There is no limit on the number of abstracts that an individual may submit.
- D. Preliminary results of the research/project may be submitted in the abstract; however, data presented at the annual conference must represent completed research.
- E. Abstracts will be chosen for podium or poster presentation according to:
 - Quality
 - Originality
 - Significance to urologic nursing practice
- F. A special committee of the uroLogic Conference planning committee will evaluate submissions for poster and podium presentations.
- G. Committee members who submit abstracts will be excluded from the podium and poster selection process.

H. Advertisement for abstracts shall be published in the *Uro-Gram*, *Urologic Nursing* and on SUNA's Web site.